

## CAERPHILLY COUNTY BOROUGH COUNCIL

### NOTICE OF THE DECISIONS FROM THE GOVERNANCE AND AUDIT COMMITTEE MEETING HELD ON TUESDAY 4<sup>TH</sup> JUNE 2024 AT 2.00 P.M.

#### PRESENT:

Councillors: M. A. Adams, Mrs. E.M. Aldworth, A. Broughton-Pettit, M. Chacon-Dawson, E. Davies, G. Enright, J. Taylor, and C. Wright (Vice Chair).

Lay Members: M. Rees (Chair), V. Pearson, and J. Williams.

Officers: R. Edmunds (Corporate Director of Education and Corporate Services), S. Harris (Head of Financial Services and S151 Officer), D. Gronow (Acting Internal Audit Manager), R. Roberts (Business Improvement Manager), J. Thomas (Committee Services Officer) and J. Lloyd (Committee Services Officer).

I. Phillips and M. Jones (Audit Wales).

Also in attendance: Councillor. E. Stenner.

#### APOLOGIES:

Lay Member: N. Yates.

The decisions and declarations of interest are set out below. For further details please refer to the relevant report.

ITEM	SUBJECT	DECISION	VOTE
1	To appoint a Chair for the ensuing year.	Mark Rees be appointed as Chair for the ensuing year.	Unanimous
2.	To appoint a Vice Chair for the ensuing year.	Councillor C. Wright be appointed as Vice Chair for the ensuing year.	Unanimous
3.	To receive apologies for absence.	As recorded above.	N/A
4.	Declarations of Interest.	There were no declarations received.	N/A
5.	Governance and Audit Committee held on 16 <sup>th</sup> April 2024.	Approved as a correct record.	Unanimous
6.	Special Governance and Audit Committee held on 1 <sup>st</sup> May 2024.	Approved as a correct record.	6 For 0 Against 1 Abstention
7.	Governance and Audit Committee Forward Work Programme.	RESOLVED that the Forward Work Programme be approved.	Unanimous
8.	Audit Wales Work Programme and Timetable – Caerphilly County Borough Council.	Update noted.	No vote required.

9.	Audit Wales Caerphilly County Borough Council Annual Audit Summary 2023.	Update noted.	No vote required.
10.	Audit Wales – Caerphilly County Borough Council – 2024 Audit Plan.	Update noted.	No vote required.
11.	Annual Internal Audit Report 2023/24.	The Governance and Audit Committee noted the content of the report and the Internal Audit Manager's annual opinion for the 2023/24 financial year in order for the Committee to gain the required assurance to fulfil its role.	No vote required.
12.	Draft Annual Governance Statement 2023/24.	Having considered the Draft Annual Governance Statement for 2023/24:  RESOLVED to:  Endorse its content subject to any changes agreed.	7 For 0 Against 2 Abstentions
13.	Update on progress against the Internal Audit Services Annual Plan 2024/25.	The Governance and Audit Committee noted the content of the report and the details of the attached appendices showing progress and status of work undertaken in the period 1 April 2024 to 16 May 2024.	No vote required.
14.	Update on Internal Audit Report Recommendations.	The Governance and Audit Committee noted the information contained in the report.	No vote required.
15.	Regulator Recommendation Tracker progress update.	Having viewed the specific recommendations attached within Appendix A, the Governance and Audit Committee  RESOLVED to:  Accept the update and to close the proposals that are noted as 'completed' within Appendix A.	7 For 0 Against 2 Abstentions

**The following information items had not been called forward for discussion at the meeting:**

16.	Officers Declarations of Gifts and Hospitality January to March 2024.	Report noted.	No vote required.
17.	Register of Employees' Interest Forms 2023/24.	Report noted.	No vote required.
18.	Corporate Governance Panel Minutes – 2 <sup>nd</sup> May 2024.	Report noted.	No vote required.

19.	Corporate Governance Panel Minutes – 14 <sup>th</sup> May 2024.	Report noted.	No vote required.
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